

Agenda



Listening Learning Leading

Contact Officer: Kathy Fiander

Tel: 01491 823649

Fax: 01491 823658

E-mail: kathy.fiander@southoxon.gov.uk

Date: 7 December 2009

Website: www.southoxon.gov.uk

A MEETING OF THE

Audit & Corporate Governance Committee

WILL BE HELD ON TUESDAY 15 DECEMBER 2009 AT 6.00PM

COUNCIL CHAMBER, COUNCIL OFFICES, CROWMARSH GIFFORD

Mr P W D Greene (Chairman)

Mr P Cross

Mrs M Davies

Mr M Harris

Mr P Harrison

Mr R Peasgood

Ms A Purse

Substitutes:

Mrs F Aska

Ms J Bland

Mr F Bloomfield

Mr D Bretherton

Mrs S Cooper

Mr T Harbour

Mr A Hodgson

Mr D Turner

If you would like a copy of these papers in large print, Braille or audio cassette or have any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting.

1. Apologies

2. Declarations of interest

3. Minutes 29 September 2009

Purpose: approve the minutes of the meeting held on 29 September 2009
(minutes attached)

4. Business continuity strategy

Purpose: to review the accompanying joint Business Continuity Strategy 2009 to 2012, and to recommend that Cabinet approves it **(report attached)**.

5. Internal audit activity report quarter 3 2009/2010

Purpose: to summarise the outcomes of recent internal audit activity for the committee to consider. The committee is asked to review the report and the main issues arising, and seek assurance that action has been or will be taken where necessary **(report attached)**.

6. Internal audit management report quarter 3 2009/2010

Purpose: to report on management issues, summarise the progress of the internal audit team against the 2009/2010 audit plan up to the 4 December 2009 and to summarise the priorities and planned audit work for quarter 4 2009/2010 **(report attached)**.

7. International Financial Reporting Standards

Purpose: to consider the implications of the introduction of the International Financial Reporting Standards as part of a series of reports to the committee.

Report to follow.

8. The Audit Commission's annual audit letter

Purpose: to consider the Audit Commission's report to those charged with governance summarising the conclusions from its audit work **(report attached)**.

MARGARET REED

Head of Legal and Democratic Services